

2022 MDA Pesticide Container Recycling

Collection Point Improvement Grant

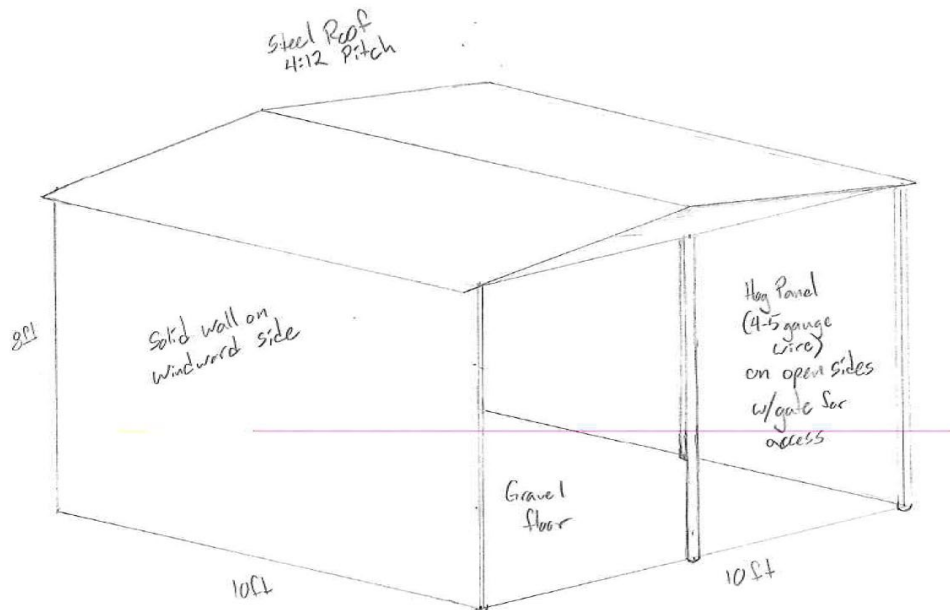
Grant Purpose & Description:

The Pesticide Container Recycling Collection Point Improvement Grant is intended to assist in the installation, maintenance, and improvement of collection site structures. This grant is available to State Agencies, Businesses, and Individuals who host, or wish to host, a pesticide container recycling collection site. Grant awardees will be reimbursed for material, contracting, and labor costs up to the total value of the grant requested and awarded by the submission of receipts to the Department of Agriculture, within the terms of the grant contract.

Grant Applications are due March 1, 2022 via email to Carli.Davis@mt.gov. Grant awards will be announced by March 15, 2022 and the deadline to turn in all receipts and complete the grant project is June 20, 2022.

Grant awards require a 20% match which can be made up of in-kind value such as labor or donated material.

Structural plans that include a roof and windbreak, as in the example below, are desirable. Though the dimensions of the structure may be scaled to best accommodate the use of the collection site.



Example plan for Recycling Container Collection Site.

PLEASE COMPLETE THE FOLLOWING INFORMATION

1. PROJECT TITLE

Project Name:

Summarize the overall goal of this project (*add attachment if needed*)

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2. APPLICANT INFORMATION

Name:

Mailing Address:	City	State	Zip
Telephone Number	Fax Number	Email	
Name of Primary Contact (if not the same as Applicant):			
Mailing Address	City	State	Zip
Telephone Number	Fax Number	Email	

3. PROPOSED BUDGET TOTALS

Grant Funds Requested

\$

Include an additional attachment of detailed itemized budget plan for the requested funds if needed

Budget Summary:

Project Name:			
Expenses	Description	Cost	
Contracting			
Materials			
Labor			
		Total Cost	
Grant Request	Local Match	Other Funding	Total Funding

4. PROJECT HISTORY

YES or NO

If existing site, please attach one to three years of collection point container recycling collection forms.

Other Attachments:

- Site Description
- Photos
- Building Plans

5. DISCLOSURE AND CONFIDENTIALTY

"I understand that any information provided to Department of Agriculture is this application or other correspondence becomes public information. I waive any right to confidentiality and affirm that the information provided in this application is true and accurate to the best of my knowledge."

Applicant Signature: _____ Date: _____

Print Name: _____

6. PROJECT DESCRIPTION

A. Identify the need or site improvement that exists. *(add attachment if needed)*

B. Describe how the project will take advantage of the need. *(add attachment if needed)*

Include the location of the collection site location of pesticide containers.

Latitude _____ Longitude _____

Address _____

City _____ State _____ Zip Code _____

(add attachment if needed)

C. Describe materials needed (*add attachment if needed*)

D. Describe personnel needs (*add attachment if needed*)

E. Describe an advertising plan for the site (*add attachment if needed*)

F. Describe how the project will divert materials from landfills and increase recycling efforts.
(*add attachment if needed*)

7. ACCOUNTABILITY FOR FUNDS

"I understand that funds received by entities for the purpose of establishing or enhancing pesticide container recycling programs shall be used only for the purposes stated and under the conditions of the grant agreement. Entities misappropriating funds earmarked for pesticide container recycling shall be required to reimburse the Montana Department of Agriculture the full amount of funding misappropriated."

Applicant

Signature: _____ Date: _____

* The Montana Department of Agriculture does not discriminate against any person on the basis of race, color, religion, creed, sex, national origin, age, disability, marital status or political belief.

**Grant monies may be considered taxable income by the Internal Revenue Service

Landowner Agreements, Operation and Maintenance:

Site manager assumes responsibility for cleanliness and quality of pesticide containers at collection site and agrees to provide assistance with the container granulation process.

Site Manager

Signature

Date

Grants will be evaluated on an individual basis and awarded money according to Department of Agriculture's discrimination.

PROJECT FUNDING RECIPIENT RESPONSIBILITIES: The Project Funding Recipient has the primary responsibility for directing, supervising, and coordinating the performance of all project activities carried out under the terms of this agreement. The Project Funding Recipient has not been hired by the Department to perform any work for or on behalf of the State of Montana. The Project Funding Recipient has the duty and right to control, supervise and monitor the specific methods or specific operative details of the day-to-day performance of the container collection improvement grant activities.

ACCESS FOR MONITORING AND REVIEW: The Project Funding Recipient shall grant the Department and its agents, access at any reasonable time to the project activities and all financial and operational records pertaining to it to carry out the monitoring and review to determine compliance with this agreement.

FINANCIAL REQUIREMENTS: The Project Funding Recipient shall use generally accepted accounting principles in managing the financial records of this grant agreement.

REPORTING, RECORD KEEPING AND AUDITS:

The Project Funding Recipient will cause proper and adequate books of records and accounting to be kept showing complete and correct entries of all receipts, disbursements and other transactions relating to the project. The Project Funding Recipient shall retain all invoices, bills, or other acceptable documentation of grant expenditures for eight years after the project is completed and the Department has closed the grant. Receipts are required to be submitted to Department of Agriculture Staff after successful award.

The Department may grant the Project Funding Recipient permission to destroy these records prior to the eight-year termination.

The Project Funding Recipient agrees that the Department of Agriculture may, at any reasonable time, audit all records, reports, and other documents, which the Project Funding Recipient maintains under or in the course of this agreement to ensure compliance with this agreement.

The Project Funding Recipient shall submit a claim setting forth the project budgets, disbursements and balances for the Department funds and matching funding. This information shall be submitted each time a claim for payment is made.

The Project Funding Recipient shall immediately notify the Department if the matching funding specified in the agreement is reduced, eliminated, or lost. Such loss of funding may result in modifications or termination of this agreement.

In the event this agreement is terminated for failure to carry out the terms agreed on in in this grant application, the Project Funding Recipient, at the option of the Department, shall return to the Department all funds previously awarded the Project Funding Recipient and all results of the project to date

TERMINATION: Except as otherwise provided in this section, either party may terminate this agreement for failure of the other party to perform after giving thirty (30) days written notice by registered mail or personal delivery to the other party. The written notice must demand performance of the stated failure within a specified time period of not less than thirty (30) days. If the demanded performance is not completed within the specified time period, the termination is effective at the end of that specified time period.

FAILURE TO COMPLY: If the Project Funding Recipient fails to comply with the terms and conditions of this agreement, or reasonable directives or orders issued by the Department, the Department may terminate this agreement.