

Pulse Crop Committee Meeting Minutes

April 21, 2021

I. Call to order

Ryan Bogar called to order the regular meeting of the Pulse Crop Committee at 3:03pm on Wednesday April 21, 2021.

II. Roll call

Dani Jones conducted roll call. The following committee members were present: Chair Ryan Bogar, Vice Chair Paul Kanning, Jillien Streit, Gordon Stoner, Director Mike Foster, and Dr. Sreekala Bajwa. Colby Johnson and Matt Frank were absent.

Department of Agriculture: Andy Fjeseth, Zach Coccoli, Cindy Trimp, Cort Jensen, Cassidy Marn, Weston Merrill, and Dani Jones

Chair Ryan Bogar asked for public comment. No public comment currently.

III. Budget Presentation

- a) Cindy Trimp presented the budget information to the committee
- i) The department's 8% is based on the previous years grant amounts- once the 8% cap it "hit" there is not going above that amount. Additional money or needs that were not met will be covered by another fund.

IV. Executive Director Discussion

- a) Department of Agriculture responsibilities
 - i) Cort Jensen and Zach Coccoli provided the committee with Department's Core Functions that would not change if the position was created and hired.
 - (1) Provide budgets, draft, and monitor contracts, pay per diem and travel expenses.
 - (2) Legislative requests for spending authority
 - (3) Checkoff collection, distribution, and refunds

- (4) Public meeting notices, administrative rules
 - ii) Director Mike Foster reminded the committee members that the money they would be putting towards an employee would need to include benefits and health insurance
 - iii) Jillien Streit thinks of this position as an investment. Need to have legislative representation as well as covering at grower groups and a field rep to travel places.
 - iv) Jillien Streit sees this as a part time position
 - v) Gordon Stoner brought up the topic of doing a salary position depending on volume. 20 hours a week recording to cover benefits.
 - vi) Both attorneys agreed that the time sheet would be approved by the Deputy Director, Christy Clark,
 - vii) Paul Kanning added that the committee needs to nail down the job description to include what the position will and won't do. As well as the future committee members, how easy it is to back out of this position.
 - viii) Cort Jensen told the committee that they can let the employee know that there are options to multiple year employment. 1-year probation, 1-year employment, with multiple year renewals.
 - ix) Cindy Trimp reminded the committee that office, office rent, laptop, travel would have to be included in the position's budget.
 - x) Jillien Streit and Paul Kanning will work on the job description and present the latest version at the June 8, 2021 meeting.
- (1) Jillien Streit will get with Cassidy Marn before the June 8 meeting for more information about Cassidy's position.

Next Meeting Date: Tuesday June 8, 2021

Chair Ryan Bogar asked for public comment. No public comment.

Jill Streit made the motion to adjourn the meeting. Gordon Stoner 2nd the motion. All in favor, meeting was adjourned.

Ryan Bogar adjourned the meeting at 4:22pm

Minutes submitted by: Danielle Jones
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November 22, 2021

Minutes approved by: Ryan Bogar
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November 23, 2021