

SCBG ANNUAL REPORT

BACKGROUND INFORMATION

Project Number:

Project Title:

Project Start Date:

Project End Date:

Organization Name:

Primary Investigator:

Phone Number:

Email:

PROJECT PROGRESS

Please provide the total percentage of work completed on the project.

Estimated total percentage of Work completed to the project _____% Check if this is your final report:

OBJECTIVES

Please provide the approved project objectives here. If objective is not yet in progress, please report it in Challenges and Developments.

Approved Objectives: (1200 char)	In Progress? Y/N

OUTCOMES

Please select your approved outcome and indicator and enter in the data value. In the Data Collection Results Explained section, please explain how your data was collected.

Outcome:

Indicator:	Value:	Data Collection and Results Explained:

Outcome:

Indicator:	Value:	Data Collection and Results Explained:

Outcome:

Indicator:	Value:	Data Collection and Results Explained:

Outcome:

Indicator:	Value:	Data Collection and Results Explained:

Outcome:

Indicator:	Value:	Data Collection and Results Explained:

Outcome:

Indicator:	Value:	Data Collection and Results Explained:

Outcome:

Indicator:	Value:	Data Collection and Results Explained:

OUTCOME REMARKS

*Include further explanation of the quantifiable results about the outcomes and indicators above. Also, if you do not have any data on the indicators listed above, please use this section to explain why. *2000 char**

ACCOMPLISHMENTS

List the accomplishments you have completed thus far in the life of the grant, in regard to each of your objectives, outcomes, and indicators. If applicable, please include any links related to your accomplishments.

Accomplishment (1200 char)	Related to (Objective/Outcome and Indicator)

CHALLENGES AND DEVELOPMENTS

Please provide any additional positive developments to your project that help in furthering the completion of your objectives, outcomes, or indicators, as well as any challenges you experienced along with corrective action you plan to take. If you are reporting on a development, please put "N/A" in the Corrective Action section.

Challenge or Development	Corrective Action	Related to (Objective/Outcome)

**If no challenge please report "No challenges on this project. **

AMENDMENTS AND CHANGES

Please complete this section if you had any approved revision or amendments to your project this reporting period. Provide what they were and the reason for requesting them.

UPCOMING ACTIVITIES

Please provide a description of the activities that you are planning to complete during the next reporting period.

Activity (600 char)	Anticipated Completion (mm/dd/yyyy)

BUDGET EXPENSES

Please fill out the budget below as according to the WebGrants records. Please round to nearest dollar if possible.

Cost Category	Approved Budget	Actual Expenditures
Personnel		
Fringe Benefits		
Travel		
Equipment		
Supplies		
Contractual		
Other		
Indirect		
Total		

DISCUSSION OF EXPENDITURES

For 1st Annual Reports if this amount is less than 30 percent and for 2nd Annual Reports if this amount is less than 60 percent, include a statement explaining how the grant funds will be expended and project activities completed as planned by the end date on the grant agreement. *1200 character limit*

PROGRAM INCOME:

Please complete this section if applicable

Source/Nature	Amount Approved in Budget	Actual Amount Earned	Action

USE OF PROGRAM INCOME

*1200 Character Limit. *If amount is more than estimated please explain why. If no amount has been generated yet, please explain why. **