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406.444.5415 • Fax: 406.444.9493 • [csb-mtplants@mt.gov](mailto:csb-mtplants@mt.gov) • [www.agr.mt.gov](http://www.agr.mt.gov)

The Bi-annual Tonnage Assessment Report is for reporting commercial fertilizers and soil amendments distributed in or into the state where the Montana assessment fee has not been paid on the product. The quantities reported may be to a wholesale or retail market such as a blender or distributor, but may also be a direct shipment to an end user. The fees associated with this report contribute to fund MSU research and extension, as well as the department's fertilizer inspection program to promote safe and effective products in Montana.

If you are licensed as an in-state manufacturer or as a supplier in Montana, or have previously reported bi-annual tonnage, you will receive a notice to submit the Bi-annual Tonnage Assessment Report approximately 45 days prior to when the report is due. The following form should only be used if you are required to submit and have not received a notice from the department.

The old Quarterly Fertilizer Tonnage Reports are now obsolete and will not be accepted by the department. Please delete or discard any quarterly fertilizer report forms you may have previously submitted to the department.

Only commercial fertilizers and soil amendments for farm use are to be reported. Blended products (if any) are to be reported by their base (straight) products only. Specialty products (fertilizer and soil amendments) such as those labeled primarily for home, lawn, turf and garden use are exempt from tonnage reporting.

Accurate reporting is required, including the Uniform Fertilizer Tonnage Reporting System (UFTRS) Code. The UFTRS Code is nationally recognized and is essential to uniform reporting of fertilizer use data. More specific instructions are included on the back of this letter.

**This report is required even if no sales or distributions occurred.** If no sales occurred during this period, indicate zero on the form.

Please return the report to the address at the top of the form with check or money order payable to the Montana Department of Agriculture. Optionally, you may submit your tonnage and payment online at <https://mtplants.mt.gov>.

For questions concerning this form, contact the Fertilizer Program Specialist at (406) 444-5415 or by email at [csb-mtplants@mt.gov](mailto:csb-mtplants@mt.gov).

**INSTRUCTIONS**  
**Bi-Annual Tonnage Assessment Report**  
for COMMERCIAL FERTILIZERS and SOIL AMENDMENTS

Montana Code Annotated (MCA) 80-10-207 and Administrative Rules of Montana (ARM) 4.12.608 states that each in-state manufacturer or out-of-state supplier is responsible for submitting a bi-annual tonnage assessment and for paying the associated fees. The number of net tons of commercial fertilizer and/or soil amendments distributed in/into Montana and to whom it was distributed shall be reported.

This report is **due on or before 30 days after the last day of the reporting period**. If the tonnage report is not filed, a **collection fee of 10% of the amount due, but not less than \$25.00, must be applied, even if the reporting amount is zero**. If no distributions occurred in Montana and there are no fees due, this report must still be filled out and returned by the due date. No responsible party will be allowed to register a fertilizer/soil amendment or renew a license if fees owed to the department are more than 30 days past due.

**If the "Assessment Sub-Total" equals \$5.00 or less, the Assessment Fee is not due; simply enter zero in this box. However, Late Fees do apply for reports received after the deadline and must be paid.**

For each fertilizer and soil amendment, legibly write in the UFTRS Code, the grade and the number of tons under the appropriate package type. Products not included in the UFTRS list should be grouped with the most similar product. Example:

UFTRS Code	Grade			Number of Tons		
	N	P	K	Bag	Bulk	Liquid
66	46	0	0	20	150	
58	28	0	0			66

List all companies and the city that product (fertilizer or soil amendments) was distributed to in Montana. If you require additional space, please make copies as necessary or send the data in an approved format. The last page of this packet is the UFTRS Code Table. Please use this list for completing this form and keep for future reference.

For more information on Montana's fertilizer reporting requirements or to see the complete Montana Commercial Fertilizer Act, please visit our website at: <http://agr.mt.gov/Fertilizer-Program>

**DEFINITIONS:**

**COMMERCIAL FERTILIZER** - "includes any substance containing one or more recognized plant nutrients that is used for its plant nutrient content and that is designed for use or claimed to have value in promoting plant growth, yield, or quality of the crop."

**DISTRIBUTE** - "means to offer for sale, sell, barter, or otherwise supply commercial fertilizers or soil amendments."

**LICENSEE** - "means a person licensed under 80-10-202" of the Montana Commercial Fertilizer Act.

**PERSON** - "means an individual, partnership, association, firm, or corporation."

**SOIL AMENDMENT** - "means any substance which is intended to improve the physical or chemical characteristics of soil."

**SPECIALTY PRODUCTS** are commercial fertilizer/soil amendment (dry or liquid) distributed primarily for non-farm use and includes commercial fertilizers used for research or experimental purposes.

**SUPPLIER** - "means a person who distributes fertilizers or soil amendments into Montana."

**UFTRS** is the Uniform Fertilizer Tonnage Reporting System administered by the Association of American Plant Food Control Officials. It is used to compile data of fertilizer distribution across the US which is used to promote the safe and effective use of fertilizers.



## AGRICULTURAL SCIENCES DIVISION

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### BI- ANNUAL TONNAGE ASSESSMENT REPORT for COMMERCIAL FERTILIZERS and SOIL AMENDMENTS

for the period ending: December 31, 20\_\_

APPLICANT INFORMATION		
Business Name		DBA
Last Name	First Name	MI
Mailing Address		
City		State ZIP
Phone	Fax	Email

Complete the table on the back of this form first, specific to each product. The UFTRS Codes are included as the last page of this packet; an example is included on the back of the cover letter. Products not included in the UFTRS list should be grouped with the most similar product. Fertilizer blends should be reported by base products only. Specialty fertilizers/specialty soil amendments are exempt from this report.

The department will accept other legible formats for reporting tonnages. Please keep formats limited to UFTRS Code, typical grade and the number of tons distributed of each product per package type. The person(s) and city these commercial fertilizers and/or soil amendments were distributed to can be listed separately.

Complete the table below as to the total tons of each product type distributed in/into Montana.

Product	Tons	Fee Amount	Fee Due
Commercial Fertilizers		\$1.00/ton	(31000)
Anhydrous Ammonia		\$1.70/ton	(31001)
Soil Amendments*		\$0.10/ton	(31003)
Total Tons:		Assessment Sub-Total**:	
		Late Fee (10% of the amount due but not less than \$25):	
		Total Amount Due :	(31004)

\*No fee is due for Soil Amendment products if less than 50 tons are reported

\*\*If the "Assessment Sub-Total" equals \$5.00 or less, the Assessment Fee is not due; simply enter zero in this box. However, Late Fees do apply for reports received after the deadline and must be paid.

SIGNATURE BOX		
Name	Title	Date
Signature	Phone	Email

## BI-ANNUAL TONNAGE ASSESSMENT REPORT

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\*Transfer each total to the table on Page 1.

List all companies and the city that product was distributed to in Montana:

## Montana UFTRS Code Table

UFTRS Code	Product Name	Typical N, P2O5 & K2O Values			UFTRS Code	Product Name	Typical N, P2O5 & K2O Values		
2	Anhydrous Ammonia	82	0	0	243	Phosphate Rock	0	3	0
6	Aqua Ammonia	20.5	0	0	248	Phosphoric Acid	0	54	0
10	Ammonium Nitrate	34	0	0	249	Liquid Ammonium Polyphosphate	10	34	0
12	Ammonium Nitrate Solution	20	0	0	253	Precipitated Phosphate	0	35	0
13	Ammonium Nitrate-Limestone Mixtures	20.5	0	0	263	Superphosphate, Normal	0	22	0
16	Ammonium Nitrate-Sulfate	30	0	0	265	Superphosphate, Enriched	0	23	0
20	Ammonium Polysulfide	20	0	0	267	Superphosphate, Triple	0	46	0
24	Ammonium Sulfate	21	0	0	273	Superphosphoric Acid	0	68	0
25	Ammonium Sulfate Solution	6	0	0	297	Phosphate Product (Code Unknown)	0	0	0
27	Ammonium Sulfate-Nitrate	26	0	0	298	Phosphate Product (Code/Grade Unknown)	0	0	0
29	Ammonium Sulfate-Urea	33.5	0	0	408	Lime-Potash Mixtures	0	0	10
31	Ammonium Thiosulfate	12	0	0	413	Manure Salts	0	0	20
35	Calcium Ammonium Nitrate	17	0	0	415	Potash Suspensions	0	0	0
38	Calcium Cyanamide	20.5	0	0	423	Potassium Carbonate	0	0	64
43	Calcium Nitrate	15.5	0	0	428	Muriate Of Potash 60% (Pot. Chloride)	0	0	60
46	Calcium Nitrate-Urea	33.8	0	0	430	Muriate Of Potash 62%	0	0	62
50	Ferrous Ammonium Sulfate	7	0	0	443	Potassium-Magnesium Sulfate	0	0	22
52	Magnesium Nitrate	7.1	0	0	448	Potassium-Metaphosphate	0	55	37
54	Nitric Acid	15	0	0	453	Potassium Nitrate	14	0	44
56	Nitrogen Solution <28%	0	0	0	458	Potassium-Sodium Nitrate	15	0	14
58	Nitrogen Solution 28%	28	0	0	463	Potassium Sulfate	0	0	50
59	Nitrogen Solution 30%	30	0	0	478	Tobacco Stems	2	0	6
60	Nitrogen Solution 32%	32	0	0	497	Potash Product - Code Unknown	0	0	0
61	Nitrogen Solution >32%	0	0	0	498	Potash Product (Code/Grade Unknown)	0	0	0
62	Sodium Nitrate	16	0	0	601	Blood, Dried	12	0	0
64	Sulfur Coated Urea	36	0	0	604	Castor Pomace	5	1	1
66	Urea	46	0	0	607	Cocoa Shell Meal	2.5	1	2
66.1	Urea - ESN	44	0	0	610	Cocoa Tankage	4	1.5	2
67	Urea Solution	20	0	0	613	Compost	2	2	1
68	Urea-Formaldehyde	38	0	0	614	Compost (as a Soil Amendment)	0	0	0
73	Zinc Ammonium Sulfate Solution	10	0	0	615	Cottonseed Meal	6.4	2	1
77	Zinc Manganese Ammonium Sulfate	9	0	0	617	Fish Scrap	6	6	6
97	Nitrogen Product (Code Unknown)	0	0	0	629	Guano	12	11	2
98	Nitrogen Product (Code/Grade Unknown)	0	0	0	649	Manure	0.5	0.5	0.5
201	Ammonium Metaphosphate	12	51	0	652	Peat	1.9	0.2	0.2
202	Ammonium Phosphate	11	48	0	653	Peat (as a Soil Amendment)	0	0	0
203	Diammonium Phosphate	18	46	0	661	Sewage Sludge, Activated	6	2	2
204	Ammonium Polyphosphate	15	60	0	663	Sewage Sludge, Digested	10	2	0
205	Basic Lime Phosphate	0	0	0	665	Sewage Sludge, Heat Dried	6	2	2
206	Ammonium Phosphate Nitrate	27	14	0	667	Sewage Sludge, Other	6	2	1
207	Ammonium Phosphate Sulfate	16	20	0	671	Soybean Meal	2	1	2
208	Basic Slag	0	9	0	673	Tankage, Animal	8.1	5.3	5.9
209	Monoammonium Phosphate	11	52	0	675	Tankage, Process	7.8	0	0
209.1	Micro Essentials Zinc (MESZ)	12	40	0	681	Linseed Meal	5.6	2	1
212	Bone Black, Spent	1	33	0	685	Tung Pumice	8	2	2
214	Bone Meal, Raw	3.9	22	0	697	Natural Organic Product (Code Unknown)	0	0	0
216	Bone Meal, Steamed	2.2	27	0	732	Gypsum (Calcium Sulfate)	0	0	0
218	Bone, Precipitated	0	35	0	764	Soil Amendment	0	0	0
223	Calcium Metaphosphate	0	60	0	770	Sulfur	0	0	0
228	Colloidal Phosphate (Soft Phosphate)	0	2	0	797	Sec./Micronutrient (Code Unknown)	0	0	0
233	Limestone, Phosphatic	0	13	0	907	Lime Product (Code Unknown)	0	0	0
238	Magnesium Phosphate	0	18	0	988	Single Nutrient (Code/Grade Unknown)	0	0	0
241	Nitric Phosphate	0	0	0					