

AgCorps AmeriCorps Member Position Description

AgCorps Mission:



To serve Montana communities by providing Ag literacy and environmental stewardship education to create resilient, healthy, and engaged communities under the Big Sky.



Location	308 6th Ave N, Billings, MT 59101
Supervisor Information	Tim Goodridge, Assistant General Manager
Term of Service	This is a full-time 1700hr position. Term dates are January- November. Members are expected to serve 40 hours/week. Typical working times are Monday-Friday 8:00AM-4:30PM.

About AmeriCorps:

AmeriCorps is the federal agency for national service and volunteerism. The AmeriCorps mission is to improve lives, strengthen communities, and foster civic engagement through service and volunteering. AmeriCorps continuously tackles the nation's most pressing challenges by getting things done for America.

Purpose:

AgCorps is a state AmeriCorps program administered by the Montana Department of Agriculture. AgCorps aims to improve the capacity of partner organizations to meet their mission, grow collaborations, provide effective programming, and create resilient, healthy, safe, and engaged communities in Montana. This program is also designed to serve rural and underfunded school districts in Montana that require more accessibility to Ag literacy materials.

Location:

Billings, MT is the state's largest city, located in south-central Montana. Located on the Yellowstone River, it's known for its proximity to Yellowstone National Park. The city is characterized by its scenic "Rims" (sandstone cliffs) and offers outdoor recreation and cultural sites in a growing metropolitan area.

Service Position Summary:

MetraPark, a multi-use complex, serves entertainment, trade, athletic, educational and agricultural needs of the region by providing quality facilities, programs, and events with complete and efficient services to the economic benefit of the region.

MontanaFair, being MetraPark's and the region's largest event, continues to grow annually and celebrates agricultural traditions while uniting the community, contributing to the economic benefit of the citizens of Yellowstone County. The People's Garden is the showcase of our commitment to

agriculture year-round. Located in our Heritage Park, the primary goal of this area is to educate and connect the community; working with various local entities to offer resources and further materials to connect the public with farm to table aspects.

Essential Functions and responsibilities:

- Work with MetraPark's AGM and facilities team to ensure proper setup and grooming of the People's Garden
- Coordinate with Master Gardeners and MSU Extension
- Coordinate with local schools and ag entities to plant, harvest and program educational opportunities during the annual MontanaFair and throughout the year.
- Assist with promotion, intake, and evaluation of crops and horticulture exhibits for the annual MontanaFair.
- Participate in staff/partner meetings
- Assist with research and outreach of other local ag entities
- Attendance to mandatory trainings (Orientation, Symposium, mid-service training and end of service training)
- Participation in evaluation and reporting (monthly reporting, bi-weekly timesheet submission and monthly check-in calls)

Knowledge, Skills, and Abilities Required:

- Valid driver's license
- Adhere to program policies and procedures
- Demonstrate the ability to balance service activities
- Demonstrate professional behavior and use of appropriate language
- Demonstrate the ability to be flexible and serve cooperatively
- Demonstrate the ability to communicate effectively and resolve conflicts

AmeriCorps Program Benefits:

- Members receive a living allowance to cover basic expenses while serving
- Upon successful completion of service, members receive a -\$7,395 education award
- While serving, members may qualify for student loan forbearance
- Healthcare/ childcare services are available while serving
- A monthly housing stipend if eligible
- Other benefits include being part of an incredible community, being surrounded by professionals in multiple fields, and job shadowing opportunities
- AmeriCorps alumni benefits include access to nationwide alumni network, many career resources, access to AmeriCorps alumni emails and updates

AmeriCorps Service minimum Requirements:

- Must be 18+ at the beginning of service (17+ requires parental consent)
- High school graduate, GED recipient, working towards obtaining a high school diploma/ GED
- Be a citizen, national, or lawful permanent resident alien of the United States

The Montana AgCorps Program, under the Montana Department of Agriculture, does not discriminate based on race, color, national origin, religion, sex, sexual orientation, or any other discrimination not based on merit or qualifications.

- Satisfy the National Service Criminal History Check eligibility criteria

For more information, please Contact:

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Amanda.Coyle@mt.gov

To Apply

Visit <https://my.americorps.gov>

- * All positions are contingent upon a successful background check and continued CNCS grant funding.
- * Reasonable accommodations can be made for interviews and if selected, service activities.