

Online Pesticide Manual Purchase through Public Cart

Please contact Emily Wong, Science Technician, with any questions.

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1) Go to the Public Cart with the link provided: <https://mtplants.mt.gov/CartInfo/PublicCart.aspx>

2) As shown below:

- Fill out your email address (this is where the receipt will go)
- In the 'New Item Type' drop-down, select 'Pesticide Study Manual'.
- Click **Add New Item**

Public Shopping Cart

Instructions

You can use this page to purchase various products and services without logging in. Select the items you would like to purchase below, fill in your email address, then click the "Submit Order" button. You will be transferred to a different website to complete your payment.

Once you have finished with your payment, you will be transferred back to this website and will receive an email containing the status of your order. If you are not redirected back to this site successfully, you will receive the email within the next 24 hours. The email address you enter below will be used for this confirmation email.

The "Total Fee" calculated below does not include any service fees that may be added by the website that collects your payment information. If the total cost of your order is greater than the sum of the listed items, it is likely because of this service fee.

Order Info

Email Address*: [Redacted]

Total Fee: [Redacted]

Update Fee **Submit Order**

Selected Items **Add New Item** New Item Type: **Pesticide Study Manual** **Item Info**

3) From the 'Specific Item' drop down menu, select which manual to purchase. Type the quantity of that manual to be purchased in the 'Quantity' box.

Item Info

Item Type: **Pesticide Study Manual** **Specific Item***: [Dropdown]

Quantity*: **1** **Delete This Item**

Person Info

First Name*: **Jane**

Last Name*: **Doe**

Phone*: **406 - 123 - 4567** Ext: [Redacted]

Email*: **example@testing.com**

Picked Up At: **Kalispell office, Kalispell, MT 59601**

Address 1: **1234 Main Street**

Address 2: [Redacted]

City: **Helena**

State: **Montana**

Specific Item* dropdown menu:

- Pesticide Manual #41 Wood Treatment [\$15.00 | 46 in stock]
- Pesticide Manual #10 National Core [\$15.00 | 443 in stock]
- Pesticide Manual #21 Aerial [\$15.00 | 100 in stock]
- Pesticide Manual #30 Ag Plant Pest [\$15.00 | 226 in stock]
- Pesticide Manual #32 Ag Vert Pest [\$15.00 | 19 in stock]
- Pesticide Manual #33 Forest Pest [\$15.00 | 92 in stock]**
- Pesticide Manual #34 Ornamental and Turf [\$15.00 | 88 in stock]
- Pesticide Manual #35 Seed Treatment [\$15.00 | 62 in stock]
- Pesticide Manual #36 Aquatic [\$15.00 | 158 in stock]
- Pesticide Manual #37 Right of Way [\$15.00 | 28 in stock]
- Pesticide Manual #38 Public Health [\$15.00 | 31 in stock]
- Pesticide Manual #40 Ind.Inst.Struct. & Public Health [\$15.00 | 101 in stock]
- Pesticide Manual #43 M44 [\$15.00 | 27 in stock]
- Pesticide Manual #44 Special Utility [\$15.00 | 87 in stock]
- Pesticide Manual #45 School IPM [\$15.00 | 79 in stock]
- Pesticide Manual #46 Piscicide [\$15.00 | 163 in stock]
- Pesticide Manual #TEST3 [\$10.00 | 9 in stock]
- Pesticide Manual #TEST4 [\$10.00 | 2 in stock]

4) Fill out the Person Info fields: First Name, Last Name, Phone, Email, Address 1, City, State, and Zip Code for where the manual should be shipped.

Person Info

First Name*: **Jane**

Last Name*: **Doe**

Phone*: **406 - 123 - 4567** Ext: [Redacted]

Email*: **example@testing.com**

Picked Up At: [Redacted]

Address 1: **1234 Main Street**

Address 2: [Redacted]

City: **Helena**

State: **Montana**

Zip Code: **59601**

5) Click **Submit Order**

Order Info

Email Address*:

Total Fee:

6) You will be redirected to the state of Montana payment portal. Select your payment type and click **Next**

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1 Payment Type 2 Customer info 3 Payment info 4 Submit Payment

Transaction Detail

SKU	Description	Unit Price	Quantity	Amount
16_551045_303MANUAL_02072	Pesticide Manual Sales	\$15.00	1	\$15.00
Total				\$15.00

Transaction Summary

Pesticide Manual Sales	\$15.00
TOTAL	\$15.00

Need Help?
Select Payment Method and Continue to proceed with payment.

Payment

Payment Type *

(dropdown menu with options: Select One, Credit Card, Electronic Check)

Customer Information

Payment info

7) Enter your payment card information or eCheck accounting and routing numbers as required. The summary total will include the service fee:

- Credit or debit cards are \$1.25+1.995% of the fee total
- eChecks are a \$2.00 flat fee for any total

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Payment Type ✓

Credit Card

Customer Information ✓

Address: Jane Doe, 1234 Main Street, Helena, MT 59601
Phone: 4061234567
Country: United States
Email Address: example@testing.com

Payment Info

Credit Card Number *

Expiration Month *

Expiration Year *

Name on Credit Card *

Credit Card Type: MasterCard VISA DISCOVER

Transaction Summary

Pesticide Manual Sales	\$15.00
TOTAL	\$16.55

Need Help?
You have selected to pay by credit card. Complete Customer Billing Information and enter Credit Card Information.