

Montana Potato Advisory Committee

Minutes

November 14, 2017

Holiday Inn Downtown, Missoula, MT

The meeting was called to order at 11:20 a.m. by Chairman Dave Cottom.

The chair called for public comment and there was none.

Introductions were made. Those in attendance:

Dave Cottom	Committee Chair	Dillon, MT
Brad Haidle	Committee Member	Fallon, MT
Pat Fleming	Committee Member	Pablo, MT
Tim Lake	Committee Vice Chair	Polson, MT
Tim Venhuizen	Committee Member	Manhattan, MT
Bill Kimm	Producer	Manhattan, MT
Dan Lake	Producer	Polson, MT
John Venhuizen	Producer	
Jolene Brush	Producer	
Nina Zidack	MT State University	Bozeman, MT
Jessica Rupp	MT State University	Bozeman, MT
Larry Krumm	MT Department of Agriculture	Helena, MT
Christy Clark	MT Department of Agriculture	Helena, MT
Zach Cocolli	MT Department of Agriculture	Helena, MT
Jana Mertens	MT Department of Agriculture	Helena, MT

Those absent:

Jack Meyer proxy to Dave Cottom	Committee Member	Manhattan, MT
Bill Buyan	Committee Member	Sheridan, MT

Minutes

Christy Clark presented the minutes from the November 1, 2016 meeting. Nina Zidack requested an estimate of funds available be included with the RFP.

Tim Lake moved to accept the minutes as presented. Pat Fleming seconded the motion. Motion passed.

Financial Report

Christy Clark presented the financial report, attached. Tim Venhuizen moved to accept the report as presented. Brad Haidle seconded the motion. Motion passed.

Tim Venhuizen moved to pass the 2019 budget as determined, attached. The advertising committee informed the committee that the ad that had been used for many years had been changed. Pat Fleming seconded the motion. Motion passed.

The committee reviewed the assessment. The committee agreed to leave the assessment at .03%. Brad Haidle moved to leave assessment at its current level. Tim Lake 2nd the motion. Motion passed.

Research Presentation

Nina Zidak gave a review of her previous grant and then presented her proposal for this coming year.

Lunch

Break for lunch at 12:15 pm.

Research Presentation

Jessica Rupp continued with her proposal for FY2018.

New Business

The MPIA Research Committee advised the Advisory Committee that they would recommend funding of both research proposals.

Tim Venhuizen moved to support the project proposals for Nina Zidack at \$43,718.00 and for Jessica Rupp at \$32,628.00. Pat Fleming seconded the motion. Motion passed.

The committee heard an update from Larry Krumm, Produce Specialist with the department. Larry reported on the activities over the harvest season. He also reported that there would possibly be a fee increase for inspections.

Election of Officers

Dave Cottom called for nominations for officers. Tim Venhuizen nominated Jack Meyer as chair. Tim Lake seconded the nomination. The motion passed, and Jack Meyer was elected chair.

Tim Venhuizen nominated Tim Lake to continue as Vice Chair. Pat Fleming seconded the motion. Motion passed.

Other Business

There was no other business.

Public Comment

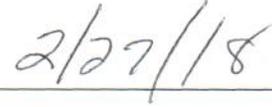
Dave Cottom asked for public comment and there was none.

Adjournment called by the Chair at 1:41 p.m.

Respectfully submitted



Christy Clark, Bureau Chief, Marketing & Development



Date



Jana Mertens, Technician, Marketing & Development Bureau



Date

Beginning balance July 1, 2018

REVENUE	FY2018 BUDGET	FY2018 ACTUAL	FY2019 BUDGET	FY2019 ACTUAL
Assessment	89,000	582	89,000	
Interest	1,000	287	1,000	
TOTAL REVENUE	89,022	869	89,022	0
EXPENSES				
Board Per Diem	300	0	300	
Supplies & materials	1,000	258	1,000	
Advertising	17,000	4,199	14,000	
Exhibits *	4,000	0	4,000	
Travel	15,000	5,262	15,000	
Leadership Conference Reg & Travel	5,000	0	6,000	
Grants **	0	8,105	27,974	
Administrative 5%	4,647	0	4,647	
Indirect Costs 3%	2,788	2,500	2,788	
TOTAL EXPENSES	49,735	20,325	75,709	0
FUNDS AVAILABLE BEFORE ENCUMBRANCES	39,287		13,313	
LESS TOTAL ENCUMBERED***	-25,825		-16,308	
FUNDS AVAILABLE AFTER ENCUMBRANCES	13,462		-2,995	

Exhibits*

WA OR Potato Conference 2019
 ID Potato Conference 2019
 National Potato Conference Jan 2019
Total Booths

0

Encumbered Grants***

MSU Nina Zidack 16POT002
 MSU Jessica Rupp 16POT003
 MSU-RUPP 17POT001
 MSU-ZIDACK 17POT002
 PRIOR 2018 GRANTS ENCUMBERED

Encumbered at
6/30/17

125
 8,158
 13,541
 4,001
25,825

Paid FY18
 -
 -
 8,105
 -
8,105

Balance
10/31/17

125
 8,158
 6,873
 1,152
16,308

FY18 Grant Awards **

MSU Nina Zidack 18POT001
 MSU Jessica Rupp 18POT002

43,718
 32,628
76,346