



INSTRUCTIONS FOR INITIAL PESTICIDE DEALER AND APPLICATOR LICENSING

The use and sale of pesticides are regulated for the protection of people and their environment. Pesticides are considered valuable and necessary to provide sufficient quantity of quality foods and to provide protection to humans from vector borne diseases. However, the protection of people and their essential needs such as water, air, food, livestock, vegetation, pollinating insects, and shelter from pesticides that are potentially dangerous is in the public interest. The Montana Pesticides Act was established to help ensure this interest and the Montana Department of Agriculture has the responsibility of administering and enforcing this Act. The following is a brief summary of some important points dealers and applicators need to know to become licensed.

I. WHO NEEDS TO BE LICENSED?

1. Pesticide Dealer - Any person who sells pesticides in or into Montana except those pesticides used only for home, yard and garden use.
2. Pesticide Applicator -
 - a. Commercial Applicator - A person, who by contract or for hire, applies pesticides to land, plants, seed, animals, or water.
 - b. Non-Commercial Applicator - A person who cannot be classified Private, Commercial, Government, or Public Utility, but desires the use of restricted use pesticides.
 - c. Public Utility Applicator - A person who applies pesticides to land owned or leased by a public utility.
 - d. Governmental Applicator - A person who applies pesticides for a city, county or state or other government agency to public land or right-of-way, or as a public service.
3. Private Applicator - Any person who applies restricted use pesticides to his/her own crop, land or leased lands. (If you feel that you are a private applicator, contact your MSU county extension agent for further instructions.)

II. HOW IS A LICENSE OBTAINED?

1. Dealers
 - a. Passing a core exam with an 80% or better.
 - b. Completing an application form.
 - c. Paying a license fee of \$55.
2. Commercial Applicators/Non-Commercial Applicators/Public Utility Applicators
 - a. Passing exams (core exam as well as category specific exams) with an 80% or better for general-use and/or restricted use products.
 - b. Meeting liability requirements. (This applies only to Commercial Applicators.)
 - c. Completing an application form.
 - d. Paying a license fee of \$55.

3. Governmental Applicators -

- a. Passing exams (core exam as well as category specific exams) with an 80% or better for general-use and/or restricted use products.
- b. Completing an application form.
- c. Paying a licensing fee of \$60.

III. WHEN AND WHERE ARE EXAMS GIVEN?

Exams are given by the Montana Department of Agriculture at the Helena office, Monday through Friday, 8 a.m.- 3 p.m., or at any of our five pesticide specialist field offices on the first Monday of each month, or by appointment. The questions are based on material from manuals that are available for purchase from the department. To obtain manuals see question VIII.

IV. LIABILITY?

A commercial pesticide applicator must show proof of financial responsibility before a license can be issued. An aerial applicator must carry minimum liability of \$1,500 and all other applicators must carry minimum liability of \$500. The financial responsibility must be maintained in full force and be effective during each entire licensing period.

The liability requirements may be met in one of three ways:

1. Insurance - The insurance policy must cover any off-target chemical damage. This policy can have a deductible no higher than \$500 except as provided by ARM 4.10.102(2).
2. Surety Bond - This can be obtained through a bonding company.
3. Liability Indemnity (deposit of cash, also known as a CD) - This can be obtained through your bank. The account must be automatically renewable and be held solely by the Department of Agriculture. Its sole purpose must be to fulfill the requirements imposed upon pesticide applicators, by law, as part of their licensing procedure.

V. WHERE ARE APPLICATIONS OBTAINED?

Pesticide applicator and dealer application forms are available from the department in Helena and the field offices. They may be obtained after you have passed your exams.

VI. WHEN IS A LICENSE ISSUED AND FOR HOW LONG?

All requirements for licensing must be completed and in the Helena office before a license can be processed. **It may take the Helena office up to three weeks to process a license.** A person must have a license in hand before pesticides can be sold or applied. The license that will be issued to you is valid for the calendar year, then it must be renewed yearly thereafter.

VII. IS A LICENSE ISSUED TO A BUSINESS OR AN INDIVIDUAL?

A pesticide license is issued to an individual, not a business. If a person licensed as a dealer or an applicator leaves employment, the business cannot sell or apply pesticides until another person is licensed.

VIII. HOW DO I ORDER TRAINING MANUALS?

The Montana Department of Agriculture has a series of training manuals to help pesticide applicators and dealers prepare to be licensed. Manuals can be ordered from the Department of Agriculture by completing the enclosed order blank and listing the manuals that you wish to receive. Below is a list of applicator categories and a short explanation of applicator duties. With each category is a series of numbers that refer to the manuals needed for that category. To find the appropriate manuals for each category, refer to the numbers to the left of the title on the "MANUALS PRICE LIST."

Manuals	Licensing Classification Category
1	(10) Pesticide Dealer – Any person who sells pesticides within Montana, except the pesticides used for home, yard and garden use.
1, 2	(30) Ag Plant Pest – Applicator using or supervising the use of pesticides in the production of agricultural crops, including without limiting the foregoing: small grains, feed grains, soybeans and forage, vegetables, small fruits, tree fruits and nuts, as well as on grasslands and non-crop agricultural lands.
1, 7	(31) Ag Animal Pest – Applicators using or supervising the use of pesticides on animals including without limiting the foregoing: beef cattle, dairy cattle, swine, sheep, horses, goats, poultry and livestock, and to places on or in which animals are confined.
1, 15	(32) Ag Vertebrate Pest – Applicators using or supervising the use of pesticides in the management of vertebrate animals normally wild or feral, including certain predators, rodents and birds, which may adversely affect man’s health or property or are a nuisance to man.
1, 4	(33) Forest Pest – Applicators using or supervising the use of pesticides in forests, forest nurseries, and forest seed-producing areas.
1, 10	(34) Ornamental and Turf Pest – Applicators using or supervising the use of pesticides to control pests in the maintenance and reproduction of ornamental trees, shrubs, flowers, and turf.
1, 5	(35) Seed Treatment and Elevator Pest – Applicators using or supervising the use of pesticides on-to seeds, the use of fumigants in seed storage areas or on or in seeds and the use of pesticides in or around the elevator seed storage facilities.
1, 3	(36) Aquatic Pest – Applicator using or supervising the use of pesticides purposefully applied to standing or running water, excluding applicators engaged in public health related activities included in the Public Health Pest control classification
1, 11	(37) Right-of-Way, Rangeland, Pasture, and Noncrop Pest – Applicators using or supervising the use of pesticides to manage weeds or other vegetation in the maintenance of public roads, electric power lines, pipelines, railway rights-of-way, or other similar areas, as well as grassland and pastures that are not harvested for forage, and on noncrop areas.
1, 9, and/or 6	(38) Public Health Pest – State, federal, or other governmental employees or contracted commercial applicators using or supervising use of pesticides in public health programs for the management and control of pests having medical and public health importance.
All manuals appropriate to the applicators work	(39) Demonstration and Research Pest – This classification includes: a) Individuals who demonstrate to the public the proper use of pesticides and pesticide application techniques or supervise such demonstrations or make or approve recommendations on pesticide product use and/or selection. (Persons licensed as pesticide dealers are exempt from this classification); b) Individuals conducting field research with pesticides and in doing so, use or supervise the use of pesticides.
1, 6	(40) Industrial, Institutional, Structural, and Health Related Pest – Applicators using or supervising the use of pesticides in, on, or around food handling and manufacturing establishments, human dwellings, institutions such as schools and hospitals, industrial establishments and any other structures and adjacent areas, public or private.
1, 16	(41) Wood Product Pest – Applicators using or supervising the use of pesticides for pole framing, silling applications, some home and farm uses, brush on treatments, sapstain control, and uses in non-pressure treatment plants for the protection of wood products.
1, 14	(44) Special Utility Pest – Applicators using or supervising the use of pesticides in the maintenance of utility rights of ways, substations, and pole conditioning or other similar areas.
1, 12	(45) School Integrated Pest Management (IPM) – Applicators using or supervising the use of pesticides in the school environment under a “Model School Integrated Pest and Pesticide Management Safety Program” including but not limited to school yards, buildings, playing fields, and other property under the jurisdiction of the school district.
1, 17	(46) Piscicide Pest – Applicators using or supervising the use of pesticides purposefully applied to waters to eliminate fish species as a fishery management tool.

Manuals

Licensing Classification Category (Cont.)

Regulatory Pest Control Classifications - State, federal, or other governmental employees who use or supervise the use of pesticides in the control of regulated pests. Sub classifications are as follows:

- 1, 9 **(50) Mosquito abatement** – A governmental applicator who applies pesticides to control mosquitoes.
- 1, 8 or 13 **(52) Predator** – A governmental applicator who uses the M-44 device or Livestock Protection Collar to control vertebrate predators.
- Plus Training
- 1, 15 **(54) Rodent** – A governmental applicator who applies pesticide in the management of vertebrate animals normally wild or feral.
- 1, 11 **(55) Weed** – A governmental applicator who applies pesticides to public roadways or rights-of-ways as a public service.

MANUAL PRICE LIST

These manuals are sold for the cost of printing and distribution. Applicators or dealers preparing for the tests should purchase the manuals appropriate for each test. The manual that will be needed depends upon the licensing classification category(ies) you may need in your pest control practice.

TITLE and COST	
1) Core Pesticide Manual	\$ 7.00
2) Agricultural Plant Pest Training Manual	\$ 15.00
3) Aquatic Weed Training Manual	\$ 10.00
4) Forest Pest Training Manual	\$ 10.00
5) Grain Fumigant & Seed Treatment Training Manual	\$ 10.00
6) Industrial, Institutional, Structural & Public Health Pest Training Manual	\$ 12.00
7) Livestock Pest Training Manual	\$ 10.00
8) Livestock Protection Collar (1080) Training Manual	\$ 10.00
9) Mosquito Control Training Manual	\$ 10.00
10) Ornamental & Turf Grass Training Manual	\$ 10.00
11) Right-of-Way and Regulatory Weed Training Manual	\$ 12.00
12) School IPM Training Manual	\$ 10.00
13) Sodium Cyanide and the M-44 Device Training Manual	\$ 10.00
14) Special Utility Training Manual	\$ 10.00
15) Vertebrate Pest Training Manual	\$ 10.00
16) Wood Preservative Training Manual	\$ 10.00
17) Piscicide Training Manual	\$ 10.00

Training manuals are available from the Department Helena office. For further information contact Licensing & Registration Section at 406-444-5400 or go to <http://agr.mt.gov/licensing/forms/dealerapplicinstr.pdf>

***For Further Information Contact:
Main Office***

Montana Department of Agriculture
Agricultural Sciences Division
PO Box 200201
Helena, MT 59620-0201
Phone: 406-444-5400

Email: agr@mt.gov
Web site: agr.mt.gov

Lynn Jones, Manager
Licensing & Registration

Leonard Berry, Manager
Pesticide Section

Amy Bamber, Bureau Chief
Technical Services

Linda Johns, Manager
Education and Assessments

Janet Kirkland, Pesticide
Safety Education Specialist

Carli Lofing, Disposal and Re-
cycling Specialist

Field Offices

District I

Tonda Moon
2681 Palmer Road Suite G
Missoula, MT 59808

Phone: 406-329-1346

Counties: Deer Lodge, Granite, Mineral,
Missoula, Powell, Ravalli, Silver Bow

District II

Brad Jones
2273 Boothill Ct, Ste 120
Bozeman, MT 59715

Phone: 406-587-9067

Counties: Beaverhead, Fergus, Gallatin,
Judith Basin, Madison, Park, Sweet Grass,
Wheatland

District III

Michaela LeVeque
750 6th Street SW
Great Falls, MT 59404

Phone: 406-761-0655

Counties: Cascade, Chouteau, Glacier, Hill
Liberty, Pondera, Teton, Toole

District IV

Diana DeYoung
605 2nd Ave S RM 204A
Glasgow, MT 59230

Phone: 406-228-9510

Counties: Blaine, Daniels, Dawson, Garfield,
McCone, Petroleum, Phillips, Prairie, Richland,
Roosevelt, Sheridan, Valley, Wibaux

District V

Rande Roth
321 S 24th Street West
Billings, MT 59102

Phone: 406-652-1917

Counties: Big Horn, Carbon, Carter, Custer,
Fallon, Golden Valley, Musselshell, Powder River,
Rosebud, Stillwater, Treasure, Yellowstone

District VI

Greg Murfitt
302 N Roberts
Helena, MT 59601

Phone: 406-444-5400

Counties: Broadwater, Jefferson, Lewis & Clark,
Meagher

District VII

Kima Traynham
275 Corporate Drive, Suite 800
Kalispell, MT 59901

Phone: 406-257-9015

Counties: Flathead, Lake, Lincoln, Sanders



Montana Department of Agriculture
 Agricultural Sciences Division
 PO Box 200201
 Helena, MT 59620-0201



Please TYPE or PRINT

APPLICANT NAME: _____

Dbas: _____ PHONE: _____

Business Name

Business Location: _____

Street No. City County State/Zip

Mailing Address: _____

Street No. City County State/Zip

TITLE and COST			
Training Manual Title	Cost	Quantity	Total
1) Core Pesticide Manual	\$ 7.00		
2) Agricultural Plant Pest Training Manual	\$ 15.00		
3) Aquatic Weed Training Manual	\$ 10.00		
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17) Piscicide Training Manual	\$ 10.00		
	TOTAL	=	
	DUE		

Make check payable to Montana Department of Agriculture and send check and this form to the address shown above. Training manuals are available from the Departments Helena office. For further information contact Licensing & Registration Section at 406-444-5400 or go to <http://agr.mt.gov/licensing/forms/dealerapplicinstr.pdf>