

WebGrants Registration Instructions

[Read ALL instructions before registering!](#)

Go to the following website <https://fundingmt.org> to register yourself and the organization you work for, click on "Register Here". If there are multiple people working for the same organization that is applying for a funding opportunity, **only** enter the primary contact person for that organization. Additional people can be added to the organization after the primary contact person gets the login information from the WebGrants system.

If a grant writer from a local economic development organization is assisting you with the development of an application, that person should also register individually with their own organization and an email should be sent to jauer@mt.gov from the applicant organization authorizing the grant writer(s) to be granted access to the application. Please call Jana Mertens at 444-2402 if you have questions.

The screenshot shows the Montana Grants and Loans website interface. At the top, there is a green header with the word "Montana" in a white script font and a yellow sun icon. To the right of the header, the text "Grants and Loans" is displayed in white on a blue background. Below the header, there is a yellow bar with the text "System Compatibility" in blue. The main content area is light gray and contains a "Log In" link with a key icon. Below this, there is a white box with a "Login" heading. It contains two input fields: "User ID:*" and "Password:*", a "Login" button, and a "Forgot Password?" link. To the right of the login box, there is the "mt.gov" logo with the tagline "Montana's Official State Website". Below the logo, the text "New to WebGrants - State of Montana?" is displayed, followed by a blue "Register Here" link circled in red. Below this, the text "Funding Opportunities Offered by Montana State Agencies" is shown, followed by a blue "Search Here" link. At the bottom of the page, there is an "Announcements" section with the text "Funding Opportunities Offered by Montana State Agencies", a blue "Search Here" link, and the note "You do not need to register for Search access."



Grants and Loans

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[Storefront Opportunities](#)

Funding Opportunity Details For Additional Information and to Apply - [Login](#) | [Register](#) to fundingmt.org

Complete the required information on the form and then click on “Register” at the top or bottom of the form. The titles with a red asterisk by them indicate the field is required.

[Register](#)

Personal Information

Name:* Mr.

Salutation First Name Middle Name Last Name

Email:*

Address:*

* Montana

City State/Province Postal Code/Zip

Phone:*

Phone Ext. ---*---*---

Fax:

---*---*---

What Agency's Grant Programs are you most interested in?: ▼

Click on the little down arrow and select "Department of Agriculture".

Organization Information

Name:*

Organization Type:

Organization Website:

Address:*

* Montana

City State/Province Postal Code/Zip

Phone:*

---*---*---

Ext.

Ext.

Fax:

---*---*---

[Register](#)

Continue completing the Organization Information then click on “Register” to submit your registration. The Department of Agriculture must approve your registration before WebGrants will send you your User ID and password. This process may take several business days to receive your login information, so please be **patient**. Please contact Jana Mertens at 406-444-2402 if you have any questions or problems with registration process. Thank you!